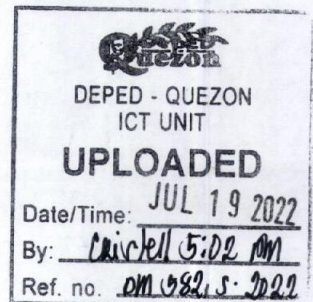




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



19 July 2022

DIVISION MEMORANDUM

DM No. 582, s. 2022

PRE-OCULAR INSPECTION OF BATCH 7 LIBRARY HUB AND NEARBY SCHOOL LIBRARIES

**To: Assistant Schools Division Superintendents
Public Schools District Supervisor
School Heads
School Librarians/Library Hub-In-Charge**

1. In preparation for the upcoming Ocular Inspection of the Bureau of Learning Resources (BLR) to all Library Hubs (Batch 7) nationwide, the Division Learning Resources Management (LRM) Team will be having a pre-ocular inspection on July 21-22, 2022 at Quezon Central Elementary School where the SDO's Batch 7 Library Hub is situated.
2. The objectives of the monitoring are the following;
 - a.) to monitor implementation of Library Hub Program and nearby School Libraries.
 - b.) to see the condition of the Library Hub in terms of *Physical Facilities, Collections, Acquisition and Utilization of Reading Materials, Maintenance of Hub Resources, Hub Activities, and Hub Services.*
 - c.) to gather feedback on the Utilization of Learning Resources.
 - d.) to update Quezon Library Hub's inventory of equipment provide by the Provincial Government Office.
3. School Head, School Property Custodian, and Library Hub-In-Charge are advised to be present on the aforementioned dates of the pre-ocular inspection.
4. See attached enclosure for the composition of the LRM monitoring team.
5. Expenses incurred during the conduct of this activity shall be charged against the Division MOOE subject to usual accounting and auditing procedures.
6. For your guidance and strict compliance.

ELIAS A. ALICAYA Jr., EdD

OIC-Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

LRMjob07/19/2022

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Enclosure

Learning Resource Management (LRM) Team

Name	Position
Jee-Ann O. Borines	Education Program Supervisor
Joe Angelo L. Basco	Project Development Officer II
Ronnjemmele A. Rivera	Division Librarian II
Sedinuelle Y. Aguila	Administrative Officer II
Krisca Anne C. Zaracena	Administrative Aide VI
Aldren B. Libranda	Administrative Aide VI
Mercedita C. Lanot	Administrative Aide II
Michelle P. De Mesa	Administrative Assistant III

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